

USAG Stuttgart CYS Sports & Fitness
Facility Request Form
Kelley Barracks Sport Fields

PLEASE EMAIL ALL REQUESTS TO: Jason.m.kettenhofen.naf@army.mil
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usarmy.stuttgart.id-europe.mbx.youthsports@mail.mil

****ALL MAJOR FUNCTIONS i.e. C.O.C., MUST FIRST BE APPROVED BY THE DPTMS OFFICE AT DSN: 431-2027**
****ALL FUNDRAISERS MUST BE APPROVED BY THE PRIVATE ORG OFFICE AT DSN: 596-3303**

1. Unit/ Organization: _____ Date: _____

2. Requester Full Name: _____

(Must Be 18 Years Of Age Or Older To Make A Reservation)

3. DSN: _____ Cell: _____

4. Email: _____

5. Activity/ Event Description: _____

6. Date(s) Requested: _____

7. Time(s) Requested: _____

Kelley Cooper Field:

Kelley SAC Baseball Field:

Kelley Cooper Track:

Kelley SAC Gazebo:

Kelley Cooper Gazebo:

- All requests will be approved by the Director or Assistant Sports Director ONLY. No Exceptions.
- Requests must be submitted at least 48 hours prior to the event date to ensure availability and full understanding that any CYS activity/ event, military function/ event, or related function may supersede your time slot of the facility request.
- Unit/ Organizations requesting the use of the facility are responsible for ensuring all areas are clean and policed during and after use. Please ensure that all goals and sandbags are placed in their original location before exiting the field.
- Requester(s) has read and signed the usage agreement terms (page 2) set forth by the USAG Stuttgart, CYS Sports & Fitness office.

Signature of Requester: _____ Date: _____

Request Taken By: _____ Date: _____

Approved By: _____ Date: _____